



Application for LAP-C Exam

Name: _____

DOB: _____

Mailing Address, Home

Mailing Address, Work

Phone # _____

Cell Phone # _____

Phone # _____

Fax # _____

Email Address: _____

Employer: _____

Send correspondence to _____ Home _____ Work

Union Affiliation and Local: _____

LAP Chapter Affiliation:

Years of Experience in Labor Assistance: _____

Intended Payment method Check _____ Credit Card _____

Exam eligibility:

To obtain certification through exam, the following criteria must be met the **applicant** must:

A:

1. Be an active member of a LAP Chapter
2. Be a High School graduate or equivalent (i.e. GED)
3. Complete a minimum of 2years of EAP work experience */**
4. Complete the LAP Certification course
5. Document 40 pdh's or équivalent
6. Complete a mentoring process. ****

B:

1. Be an active member of a LAP Chapter
2. Be a High School graduate or equivalent (i.e. GED)
3. Complete a minimum of 4 years of EAP work experience */**
4. Document 80 pdh's or équivalent
5. Complete a mentoring process ****

Special Exemption:

1. Be an active member of a LAP Chapter
2. Be a High School graduate or equivalent (i.e. GED)
3. Complete a minimum of 4 years of EAP work experience */**
4. Have been eligible to take the CEAP exam in 2000 ***
5. **Testing must be completed by 7/ 31/ 05**

* EAP work must be performed with in a recognized program providing EAP services to members. The program maybe providing services just to union members, a joint program, either internal or external. 2000 hours equals 1 year of service

** All applicants must provide a statement from a supervisor who has knowledge of the applicants work experience in an EAP setting

*** Sufficient documentation will have to be presented to the commission verifying that the applicant was eligible to take the CEAP exam in 2001

**** A Mentor must be **Certified Labor Assistance Professional**. It is expected that the mentor will mentor the Applicant for a minimum 20 hours_during a 12-month period. The mentor will have to attest in writing that the required mentoring has been completed.

Instructions

1) Complete application on reverse side

2) Mail application

& Other documentation to:

Labor Assistance Professionals

C/O Diversys Learning

Attention: Scott Bailey

1101 Arrow Point Drive, Suite 302

Cedar Park, TX 78618

Diversys will contact you for payment instructions upon approval of your application.

DO NOT send any money with this application. But please indicate the method of payment you intend to use check, or Credit card. The total cost will be \$300.00